

FORMAT FOR APPLICATION TO THE POST OF SITE ENGINEER IN NHAI

1.	Name of the Candidate (in Block letters)	
2.	Father's / Husband's Name	
3.	Date of Birth (in Christian era DD/MM/YYYY format)	
4.	Permanent Address (with Pin Code)	
5.	Address for Correspondence (with Pin Code)	
6.	E-mail address, Phone numbers (Office, Residence & Mobile), Fax Number	
7.	(a) Religion	
	(b) Whether belonging to Minority Community, if yes, please specify	
	(c) Whether belonging to SC/ST/OBC	
	(d) Whether Physically challenged	
	(e) Gender	
8.	Details of Present Employment	
	(a) Name of the Organization	
	(b) Designation held	
	(c) Period of Employment	
	(d) Nature of job	
	(e) Contact person from Employer	
9.	Details of Computer Knowledge, Language(s) known and application Software used etc.	
10.	Languages known (Read, Write, Speak and Understand)	

11. Details of Educational Qualifications from Matriculation onwards, enclose a separate sheet, duly authenticated with signature, if the space below is insufficient;

a	Examination Passed					
b	Year of Passing					
c	Name of the College/ Institute					
d	University / Board					
e	Main Subjects					
f	Remarks (% of marks, division etc.)					

12. Details of experience (in chronological order), enclose a separate sheet duly signed, if the space below is insufficient:-

a	Name of the organization			
b	Period of tenure			
c	Brief description of duties/experience			
d	Scale of pay and current basic pay			
e	Details of experience in the relevant field (DD/MM/YYYY format)			

13. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, State the authority for the same)

	Possessed by the Officer
Essential Educational qualifications	
Essential experience	

14. Additional information, if any, which the applicant would like to mention in support of the suitability for the post (This among the other things may include information with regard to (i) additional academic qualifications, (ii) professional training, (iii) work experience over and above prescribed in the vacancy advertisement [enclose a separate sheet, duly signed, if the space is insufficient])

DECLARATION

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me, shall be assessed by a Selection Committee for the selection for the post.

I hereby solemnly declare and undertake that all information furnished by me, is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature/ appointment / service shall stands cancelled/ terminated, without assigning any reasons thereof. I am fully aware that this appointment is on short term contract basis and I shall not claim for confirmation or absorption in NHAI in future & this appointment shall be terminated at any time without assigning any reasons thereof to me.

Signature :

Name of Candidate :

Date :

Place :