



Government of India
Ministry of Road Transport and Highways

Filling up of the post of Member (Administration) in National Highways Authority of India, New Delhi.

Applications are invited from eligible candidates for filling up one post of Member (Administration) in the grade of Rs. 67,000-79,000/- (6th CPC) in the National Highways Authority of India (NHAI), a statutory body under the Ministry entrusted with the task of implementation of National Highways Projects.

Eligible Officers in the Central Government or a State Government or Public Sector Undertaking or an autonomous body are encouraged to apply. The details of qualifications, eligibility, expected duties and other terms and conditions of service are available at the websites of the Ministry <http://www.morth.nic.in> and NHAI <http://www.nhai.org>. The last date of receipt of application is 5.00 PM on 19.02.2018.

Government of India
Ministry of Road Transport & Highways
(E-II.(B) Section)
Transport Bhawan, 1, Parliament Street, New Delhi - 110001

National Highways Authority of India, a statutory body under the Ministry of Road Transport & Highways with its Headquarter at New Delhi is a flagship infrastructure development body of Government of India, seeks dynamic, effective and experienced officers for filling up of one post of Member (Administration) in the (pre-revised) pay scale of Rs. 67,000-79,000/- (6th CPC).

1. Expected duties of Member (Administration)

Adequate knowledge of Administration and Media Relations, Coordination, Corridor Management, Commercial Operations, Land Acquisition & Estate Management, Environment and Resettlement & Rehabilitation, Information Systems and Planning, Parliament Matters, Legal and Arbitration matters & Appellate Authority under Right to Information Act, 2005.

2. The qualifications and experiences required for the post of Member (Administration) are as follows:-

A person shall not be qualified for appointment as a Member (Administration) unless he is -

- (i) a persons employed in the Central Government or a State Government or Public Sector Undertaking or an Autonomous Body established under law for the time being in force; and
- (ii) (a) holding a analogous post in the Higher Administrative Grade in the pre-revised pay scale of Rs.67000-79000/-(6th CPC); or
(b) having at least three years' regular service in the Senior Administrative Grade of pay band-4 with pre-revised pay scale of Rs.37400/-67000/- plus grade pay of Rs.10000/-(6th CPC); or
(c) having at least twenty-five years' regular service in Group 'A' posts in the pay band-3 with pre-revised pay scale of Rs.15600-39100/- plus grade pay of Rs.5400/-(6th CPC) and above out of which at least one-year regular service should be in the Senior Administrative Grade pay band-4 with pre-revised pay scale of Rs.37400-67000/- plus grade pay of Rs.10000/-(6th CPC); and
- (iii) has at least eighteen years, experience in the field of the Public Administration and Management.

3. A member shall hold office as such for a term of three years from the date on which he enters upon his office and shall be eligible for re-appointment for a further

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terms of two years. No member shall hold office as such after he has attained the age of sixty-two years.

4. Applications in the prescribed format (Annexure) from eligible officers complete in all respect in duplicate may be forwarded through proper channel to Shri Priyank Bharti, Director, Ministry of Road Transport & Highways, Room No. 519, Transport Bhawan, 1, Parliament Street, New Delhi-110001 by 19.02.2018 at 5.00 pm.

5. Incomplete applications or those received after the prescribed date shall be summarily rejected.



(Kamal Kishore)

Under Secretary to the Govt. of India

Ph. 23710454

कमल किशोर/KAMAL KISHORE
अवर सचिव/**Under Secretary**
सड़क परिवहन एवं राजमार्ग मंत्रालय
Ministry of Road Transport & Highways
भारत सरकार/**Govt. of India**
नई दिल्ली/**New Delhi-110001**

APPLICATION FOR THE POST OF MEMBER (ADMINISTRATION) IN THE
NATIONAL HIGHWAYS AUTHORITY OF INDIA (NHAI)

1. Name :
2. Date of Birth :
3. Whether SC/ST :
4. Address for correspondence :
5. Details of Educational Qualification :
6. Other Qualification/experience :
7. Brief service particulars in chronological order :

Name of the Organisation	Position held	Pay Band/ scale	Period of post held with dates	Brief description of duties	Details of experience in the relevant field

Signature

To be certified by the respective Ministry/Department of the Central Government or State Government/PSU/Autonomous body concerned (Particulars should be duly verified by the Ministry/Department of the Central Government or State Government concerned without which application will not be considered).

1. Shri _____ is free from Vigilance angle.
2. Complete CR Dossiers are enclosed.
3. The particulars of Bio-Data of Shri _____ has been verified and found in order.

Signature of the Head of Office